

APOLOGIES Committee Services
Tel. 01621 875791

Council Chamber 01621 859677

CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

06 June 2017

**PLEASE NOTE DAY OF
MEETING**

Dear Councillor

You are summoned to attend the meeting of the;

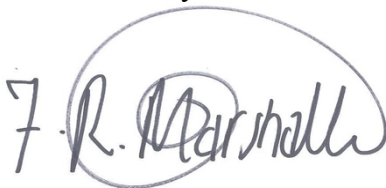
FINANCE AND CORPORATE SERVICES COMMITTEE

on **WEDNESDAY 14 JUNE 2017 at 7.30 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Fiona Marshall', enclosed within a hand-drawn oval.

Chief Executive

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor D M Sismey

VICE-CHAIRMAN

Councillor I E Dobson

COUNCILLORS

Mrs B F Acevedo
J P F Archer
P G L Elliott
A S Fluker
M S Heard
Miss M R Lewis
Rev. A E J Shrimpton

Ex-officio non-voting Members:

Councillor B S Beale MBE
Councillor M F L Durham CC

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AGENDA
FINANCE AND CORPORATE SERVICES COMMITTEE

WEDNESDAY 14 JUNE 2017

1. Chairman's notices (please see overleaf)

2. Apologies for Absence

3. **Minutes of the last meeting** (Pages 7 - 24)

To confirm the Minutes of the meeting of the Finance and Corporate Services Committee held on 26 April 2017 (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Participation**

To receive the views of members of the public on items of business to be considered by the Committee (please see below):

1. A period of ten minutes will be set aside.
2. An individual may speak for no more than two minutes and will not be allowed to distribute or display papers, plans, photographs or other materials.
3. Anyone wishing to speak must notify the Committee Clerk between 7.00pm and 7.20pm prior to the start of the meeting.

6. Chairman's Good News Announcements

7. **Resources Directorate**

To receive a presentation from the Director of Resources.

8. **2016 / 17 Review of Performance** (Pages 25 - 44)

To consider the report of the Director of Resources, (copy enclosed).

9. **Human Resources Statistics - Quarter Four 2016 / 17** (Pages 45 - 54)
To receive and note the report of the Director of Resources, (copy enclosed).
10. **Annual Report on the Whistleblowing Policy** (Pages 55 - 56)
To receive and note the report of the Director of Resources, (copy enclosed).
11. **Level One Business Plan 2017 / 18 - Resources Directorate** (Pages 57 - 118)
To consider the report of the Director of Resources, (copy enclosed).
12. **Annual Treasury Outturn Report 2016 / 17** (Pages 119 - 126)
To consider the report of the Director of Resources, (copy enclosed).
13. **Financial Outturn 2016 / 17** (Pages 127 - 136)
To consider the report of the Director of Resources.
14. **Supplementary Estimates and Virements: 1 April - 19 May 2017** (Pages 137 - 140)
To receive and note the report of the Director of Resources, (copy enclosed).
15. **Strategic and Financial Planning Process** (Pages 141 - 148)
To consider the report of the Director of Resources, (copy enclosed).
16. **Appointment of Representatives on Liaison Committees / Panels** (Pages 149 - 150)
To consider the report of the Director of Resources, (copy enclosed).
17. Any other items of business that the Chairman of the Committee decides are urgent

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.